

Minutes of a Meeting of Darley Dale Town Council

Held in the Whitworth Centre, Darley Dale

At 7.00 pm on Thursday 17 July 2014

Present

Councillor J Evans (in the Chair)

Councillors J Atkin, A Bullock, S Bettany, D Cliff, K Dyson, E Faulkener, D Matthews, J Morrison, I Pasteur and I Walker.

Also Present

Mr A Sharpe (Locum Town Clerk)

6 Members of the Public

Mr G Slavin (Chairman of Neighbourhood Plan Steering Committee)

Councillor Longdon (Derbyshire County Council)

432/14 **Apologies for absence**

None.

433/14 **Variation of Order of Business**

RESOLVED that agenda item 7(b) (Minutes of the Extraordinary Meeting of the Town Council held on 15 May 2014 and agenda item 10 (Personnel Matters) be moved to Private Session

434/14 **Declarations of Interest**

None.

435/14 **Public Participation**

The Town Council received a short presentation from Mr G Slavin, Chairman of the Neighbourhood Plan Steering Committee on the progress of the plan and he answered questions from members of the public and Councillors.

The following items were also discussed in the Public Participation session -

- Provision and availability of tennis courts for residents of Darley Dale.
- Provision of facilities and the Youth Club for young children and teenagers.
- It was suggested that the Town Council express their appreciation to the Royal Bank of Scotland for their shrubbery display outside the bank and it was noted that DDiB had already done so.

(Councillor Pasteur arrived at the meeting at this point)

436/14

Report from Police and/or County/District Councillors

County Councillor Longdon attended the meeting and gave a report on proposals at the County Council for budget savings and alternative funding methods.

437/14

Planning Applications

RESOLVED –

(1) That the following applications that have been granted by the District council be noted.

<u>Application number</u>	<u>Description</u>	<u>Applicant</u>	<u>Decision</u>
14/00344/PDE	Single Storey extension, 5 Meadow Place, Matlock	Mr A Bishop	Granted (Permitted Development)
14/00304/FUL	Conversion of garage/store to Holiday let, Holt Brook House, Ladygrove Road, Two Dales	Mr Roger Stone	Granted with conditions
14/00287/FUL	Two Storey Extension at 2 Blind Lane, Hackney	Mr and Mrs Adamson	Granted with conditions
14/00242/FUL	Extension and alteration to Garage Roof and formation of accommodation in roofspace at Hallmoor, Long Hill, Darley Dale	Mr Hall	Granted with conditions

(2) That comments be submitted to the District Council on the following application

<u>Application Number</u>	<u>Description</u>	<u>Applicant</u>	<u>Comments</u>
T/14/00069/TPO	Works to trees subject to TPO, 1 Porteous Close, two Dales, Derbyshire	Mrs Miles	No objections

438/14

Minutes

RESOLVED that the Minutes of the Ordinary Meetings of the Town Council held on 17 April and 19 June 2014 be approved as true records and signed by the Chairman.

439/14

To Determine if any items should be moved to Part 2 (Confidential Session)

RESOLVED that as discussed earlier in the meeting agenda item 7(b) (Minutes of the Extraordinary Meeting held on 15 May 2014) and agenda item 10 (Personnel Matters) be moved into part 2 of the meeting.

440/14

Vacancy on The Town Council

Further to Minute no. 411/14 The locum Town Clerk advised that the notice of casual vacancy had been published with a closing date of 23 July 2014.

RESOLVED that the report be noted.

441/14

Financial Matters and Audit of Accounts

The Town Council considered a schedule of payments to be made and were asked to approve proposals for financial training for the Town Clerk and Locum.

An update was also given on balances in hand compared to the last financial year.

RESOLVED –

(1) That the schedule of payments detailed below be approved.

(2) That the update on balances be noted.

(3) That approval be given to the procurement of training on the council's financial management systems for the Town Clerk and

locum at a cost of around £400 to be contained within the staff training budget.

- (4) That delegated powers be given to the Chairman to approve the payment of the Town Clerk's salary for July and August 2014, subject to these amounts being reported to the next meeting for information.

Schedule of approved payments

<u>Recipient</u>	<u>Amount</u>	<u>Cheque Number</u>	<u>Item</u>
Johnston Publishing	£174.68	3165	Leaflet distribution
Phase Marketing and Design	£500.00	3166	Leaflet
The Whitworth Centre (Trading) Ltd	£102.53	3167	Printer inks for office
The Whitworth Centre (Trading) Ltd	£1125.00	3168	Office space and toilet Clean (June 2014)
G Lowry	£50.00	3169	Bus shelter cleaning
A Sharpe	£1110.00	3170	Locum admin (16 June to 17 July 2014)
A Crowder	£54.37	3171	Petrol for strimmer
The Whitworth Centre (Trading) Ltd	£1125.00	3172	Office space and toilet Clean (July 2014)

442/14 **Town Mayor's/Chairman's Announcements**

The Chairman addressed the Town Council on matters relating to allotment records and the sending out of invoices for allotment rent.

RESOLVED that the announcements be noted.

443/14 **Town Clerk's and Councillor's update of matters in Hand**

The Town Council received an update on matters in progress relating to Community Voice, Allotments, Display shelves, School travel passes and speed limits past Churchtown school.

The charges agreed by the Publicity Committee for business advertising were to be implemented and reported for approval at the next meeting as part of the minutes.

RESOLVED that update be noted.

444/14 **Reports from Representatives on outside bodies**

There were no reports at this meeting.

445/14 **Reports from Working Parties**

There were no updates at this meeting.

446/14 **The Whitworth Centre**

The Minutes of the Whitworth Board Meeting held on 18 June 2014 were received and update from Councillor Walker noted.

447/14

Commemoration of the 1914/18 Conflict

The Town Council were updated on events to mark the commemoration of the 1914/18 conflict and Councillor Bullock reported that the new plaque approved by the Council for the War Memorial was to be cast in the next three weeks and installed mid to late October 2014.

RESOLVED that the update be noted.

448/14

Neighbourhood plan

The Town Council had earlier in the meeting received a comprehensive presentation from the Chairman of the Neighbourhood Plan Steering Committee and it was proposed that the councillors appointed at the last meeting (minute no 420/14 refers) to oversee the Local Plan process on behalf of the Council (Councillors Bullock, Evans and Walker) should attend one of the future Steering Committee meetings.

Councillor Pasteur raised residents' concerns about the need for play equipment on the Hooleys Estate.

RESOLVED –

(1) that the update be noted and Councillors Bullock, Evans and Walker attend a future meeting of the Steering Group in order to advise on matters that the Town Council has information or views on.

(2) That the Town Clerk write to the District Council expressing residents wishes for play equipment for the Hooleys Estate.

(Councillor Bettany left the meeting at this point)

449/14

Darley Dale in Bloom updates

The Town Council were informed that judging was now complete and the outcome would be known in September 2014.

RESOLVED that the update be noted.

450/14

Community Voice

Councillor Morrison gave an update on matters relating to Community Voice and detailed proposals the new delivery arrangements.

RESOLVED that the update be noted.

451/14 **Twining Update**

As reported in the schedule of payments considered earlier in the meeting approval was given to the additional expenditure of £65 over the original approved sum to cover framing of prints.

RESOLVED that the update be noted.

452/14 **Church Road Allotment Lease**

The Chairman reported on arrangements being made to update the Council's records regarding the Church Road Allotments and proposed that the lease be pursued once this was complete.

RESOLVED that the lease be pursued once the Council's records are updated.

453/14 **Allocation of Charity Allotment plot at Oddford Lane**

The Chairman reported on arrangements to allocate the plot at Oddford lane being given up by a Charity to Greenaway Lane workshop who were also a charitable organisation.

RESOLVED that the allocation of the vacant allotment plot to Greenaway Lane Workshop be approved.

454/14 **Youth Club Update**

The Chairman updated the Members in relation to the youth club and it was asked that following the holding of the clubs AGM a report or minutes be presented to the next meeting of the Town Council

RESOLVED that the update be noted and a report be presented to the next meeting of the Town Council on issues relating to the youth club

455/14 **Oker Avenue update**

County Councillor Longford gave an update to the Town Council and suggested that an article appear in Community Voice.

Discussion also took place on the provision of a lowered kerb and/or handrail at Lime Grove and Councillor Longford agreed to speak to Councillor Fearn to see if he could follow this up with the District Council.

RESOLVED that the report be noted.

456/14

Multi User path

The Chairman updated Members on progress on the multi user path and the Town Clerk was asked to write to the Derbyshire County Council so that the matter could be progressed. Councillor Pasteur had been appointed as the town ~~town~~ Town Council's representative at the last meeting.

RESOLVED that the update be noted and the Town Clerk write to Derbyshire County Council to progress the matter.

457/14

Medical Centre Proposals

Councillor Bullock informed the Town Council of discussions held relating to development of a new Medical Centre for Darley Dale and in particular on the likely land options and the effect that they may have on Darley dale and the protected green fields.

RESOLVED that once firm proposals are known the Town Council should produce a special edition of Community Voice informing Darley Dale residents of the proposals.

458/14

Correspondence

The Town Council were informed of the Derbyshire Association of Local Council's office move to Bakewell.

459/14

Information Received

There was no information for consideration at this meeting.

460/14

Public participation

There was no further public participation in the meeting.

461/14

Part 2 – confidential information

RESOLVED that in view of the confidential nature of the business to be transacted the public and press be excluded from the remainder of the meeting.

462/14

Town Council website

The Town Council were updated on the procurement process for the updating of the Council website.

RESOLVED the full consideration of the tender process and award of the contract take place at the next meeting of the Town Council.

463/14

Personnel Matters

The Town Council were updated on personnel matters and received the minutes of the meeting of the Personnel Committee held on 2 July 2014.

RESOLVED the minutes of the meeting of the Personnel Committee held on 2 July 2014 be received and the recommendations contained therein approved.

464/14

Minutes of the Extraordinary Meeting of the Town Council held on 15 May 2014

The Town Council received a copy of the minutes of the Extraordinary Meeting of the Town Council held on 15 May 2014 as prepared by the Clerk to the meeting. The chairman suggested a number of amendments to ensure clarity and a further amendment was agreed after discussion by the Town Council.

RESOLVED that the minutes of the Extraordinary meeting of the Town Council held on 15 May 2014 be approved as a true record subject to the amendments now agreed by the Town Council and signed by the Chairman.

(The meeting closed at 9.20 pm)