



Minutes of a Meeting of Darley Dale Town Council

Held in the Whitworth Centre, Darley Dale

At 7.00 pm on Thursday 16th October 2014

Present

Councillor J Evans (in the Chair)

Councillors, A Bullock, S Bettany, K Dyson, I Pasteur I Walker. J Atkin and D Matthews

Also Present

Mrs C Lavell (Town Clerk)

2 Members of the Public

501/14 **Apologies for absence**

Councillors J Morrison (family commitments) E Faulkener (illness)

Councillor Longdon (Derbyshire County Council) and David Fearn (Derbyshire Dales District Council)

502/14 **Variation of Order of Business**

The following items 15, 16,17 and 26, were moved to be taken after item 12

503/14 **Declarations of Interest**

Cllr Walker declared an interest in number 5 of the planning list.

504/14 **Public Participation**

There was no public participation.

505/14 **Report from Police and/or County/District Councillors**

None

506/14 **Planning Applications**

Councillor Walker withdrew from the meeting when item 5 below was discussed.

RESOLVED

(1) Comments to be submitted to the District Council on the following applications

(2)

| No | Application Number | Description and Details | Applicant | Comments |
|----|--------------------|---|----------------------|--------------|
| 1. | 14/00643/TEMP | Retention of marketing suite at St Elphins for a temporary period of 3 years | Mr Nick Sanderson | No Objection |
| 2. | 14/00635/FUL | Single/two storey extension and enlargement of parking area 9 Hackney Road, Hackney | Mr Andy Whittaker | No Objection |
| 3. | 14/00547/FUL | Rear first floor timber balcony 56 Greenaway Lane, Hackney | Mr Jonathan Townsend | No Objection |
| 4. | 14/00658/FUL | Replacement of existing conservatory 6 Normanhurst Park Darley Dale Derbyshire | Mr and Mrs Burd | No Objection |

| | | | | |
|----|--------------|---|-----------------|--|
| 5. | 14/00694/FUL | Two storey rear extension 27 Willow Way Darley Dale Derbyshire DE4 2QW | Mr Robert Heath | Objection. Loss of light, privacy and overlooking of adjacent properties |
|----|--------------|---|-----------------|--|

(3) That the following applications that have been granted by the District Council be noted

| No | Application Number | Description and Details | Applicant | Comments |
|-----|--------------------|--|---|----------------------------|
| 6. | T/14/0086/TPO | Works to trees | Saunters Nook, Hallmoor Road, Darley Dale | Grants Conditional Consent |
| 7. | 14/00437/FUL | Erection of hotel and restaurant, The Arc land | Premier Inn | Granted with conditions |
| 8. | 14/00439/FUL | Extension of garage to provide a granny annexe | Mr S Rashid | Granted with conditions |
| 9. | 14/00530/FUL | Erection of field shelter and lambing pen (retrospective) | Mrs Caroline Bostock | Granted with conditions |
| 10. | 14/00505/FUL | Removal of 5 antennas and addition of 4 antennas and 2 dishes on telecommunications mast. Mount Pleasant Farm, Bent Lane, Hackney | Mr Michael Boakes | Granted with conditions |
| 11. | 14/00518/FUL | Rear extension 10 Hawksley Drive, Darley dale | Mrs Jane Unwin | Granted with conditions |
| 12. | 14/00092/AMD | Non-material Amendment - remove chimneys, add roof light to North East roof slope and move garage and retaining wall forward by 1.2m | Mr D Rodgers | Refused |

| | | | | |
|-----|---------------|---|--------------------|---------------------------|
| | | Denacre View Denacre Lane Two Dales Derbyshire DE4 2FL | | |
| 13. | 14/00300/FUL | Erection of 2 dwellings Peakland View | Mr K Marchant | Permitted with conditions |
| 14. | 14/00460/FUL | Single storey rear extension 5 John Turner Road Darley Dale | Mr L Grist | Permitted with conditions |
| 15. | 14/00574/FUL | Demolition of porch and conservatory 4 Westmoreland Flats Chesterfield Road Two Dales | Mr George Robinson | Permitted with conditions |
| 16. | 14/00573/FUL | Conservatory Westmoreland Flats Chesterfield Road Two Dales Derbyshire DE4 2EY | Mr Scott Robinson | Permitted with conditions |
| 17. | 14/00448/PDE | Householder extension - single storey rear extension 17 South Park Avenue Darley Dale Derbyshire DE4 2FY | Mr Keith Evans | Conditional extension GPD |
| 18. | 14/00549/BALT | Removal of internal wall retrospective Stancliffe Hall | Miss Deborah Fern | Permitted |

(4)

It was raised that several of DDDC planning determination notices indicate that DDTC have not made a comment which is not the case **RESOLVED** that the Town

Clerk writes to planning at DDDC accompanied by examples, to have this looked into.

507/14 **Minutes**

RESOLVED that the Minutes of the Ordinary Meetings of the Town Council held on 18 September 2014 be approved as true records and signed by the Chairman.

RESOLVED that the Minutes of the Finance and General Purposes committee held on 9 October 2014 be approved as true records and signed by the Chairman

508/14 **To Determine if any items should be moved to Part 2 (Confidential Session)**

None

509/14 **Vacancy on the Town Council**

Councillors, Bullock, Pasteur and Evans met with Mr Andrew Creese who has expressed an interest in becoming a Councillor in response to the notice on the notice boards. It was **RESOLVED** to invite him to join the Council.

510/14 **Financial Matters and Audit of Accounts**

The Town Council considered the schedule of payments to be made.

An update was provided on the September financial reports. The system will be amended to the needs of the Town Council over the coming months e.g. more user friendly headings.

Grant Thornton have accepted the financial audit acknowledging the incorrect bank reconciliation figure. The Town Clerk and Chairman are to work with the financial trainer, Jo Taylor, who is currently advising on the new accounting package to work with them to produce a correct audit summary sheet in preparation for the 2014/15 audit as this will require the correct figures.

RESOLVED –

- (1) That the schedule of payments detailed below be approved.
- (2) That the update on balances be noted.

(3) That approval is given to purchase a black and white laser printer to reduce expenditure on ink cartridges.

(4) That the Town Clerk can action expenditure to the value of £500 subject to agreement by the Chairman.

Schedule of approved payments October 2014

| Cheque Number | Supplier | Description | Budget Item | Total | Note |
|---------------|------------------|-------------------------------|--------------------------|----------------|------------------|
| 3078 | G Lowry | Bus Shelters-cleaning | Bus Shelter | 50.00 | |
| 3079 | Grant Thornton | Audit | Audit | 399.00 | |
| 3080 | Traidcraft | Beverages | Administration | 5.90 | |
| 3081 | Whitworth Centre | Office Rent and Toilets-Aug | Administration & Toilets | 1125.00 | |
| 3082 | Leander | Plaque | War Memorial | 454.00 | |
| 3083 | Administration | Administration | Administration | 1007.07 | |
| 3084 | HMRC | PAYE | Administration | 222.28 | |
| 3085 | DCC | Superannuation | Administration | 269.05 | |
| 3086 | Wish Computers | IT annual support and Norton | Administration | 180.00 | |
| 3087 | Whitworth Centre | Office Rent and Toilets-Sept | Administration & Toilets | 1125.00 | |
| 3088 | Whitworth Centre | Desk & Cabinet-lockable | Administration | 561.50 | £468 without VAT |
| 3089 | Whitworth Centre | Ink Cartridges and stationary | Administration | 393.58 | |
| | | | | | |
| | | | | | |
| Total | | | | 5783.38 | |

511/14

Town Clerk's and Councillor's update of matters in Hand

Allotments-The Town Clerk reported that allotment rents are still in the process of being collected. The working party had met and discussed a list of issues which will be discussed with the allotment committee of the Church Lane site.

A major issue is the inconsistency of pricing of plots which appears to be incompatible with the size of the plots as highlighted by some sample measuring.

It was reiterated that the cost of the allotments should not be subsidised by other Council tax payers therefore, the issue of the high water bills which has led to the rent increases needs to be addressed.

Cllr Atkins offered to talk to the necessary people regarding illegal usage of the allotment water supply.

It was suggested that when plots are allocated prospective tenants are steered away from the ones that flood

The suggestion of creating an additional pigeon plot was approved.

Darley Dale in Bloom-An event to celebrate the silver gilt award is to be held on 18th October 7-9.00pm in the Terrace Room, an invitation was extended to all Councillors.

RESOLVED that the update be noted.

512/14 **Reports from Representatives on outside bodies**

There were no reports at this meeting.

513/14 **Reports from Working Parties**

There were no updates at this meeting.

514/14 **Proposal to make Oddford Lane into a one way route.**

The above was proposed by Councillor Pasteur for reasons of safety to both pedestrians and vehicle users. The road is narrow, with limited passing places and congestion often occurs , aggravated by the large lorries that deliver to the garden centre.

Standing orders were suspended to allow a member of the public to highlight the issues relating to lorries.

It was **RESOLVED** to make a proposal to DCC that they carry out an investigation on the road with a view to it becoming one way. The Town Clerk to write to DCC regarding this.

515/14 **Neighbourhood Plan**

A pre-meeting to the Council meeting had been held with the Neighbourhood Plan Steering Group to consider areas of concern regarding the consultation questionnaire, the wording of some of the questions, over emphasis of certain issues and areas of exclusion. The steering group will meet next week to discuss this and report back to the Council.

The Neighbourhood Plan Steering Group have just been awarded a £1,700 grant which will go towards the questionnaire costs of printing and distribution.

516/14 **Community Grants**

The consideration of the community grant applications was the main agenda item of the recent F and GP committee, which was taken in confidence due to the financial information of the applicants being discussed.

Applications were received from 5 Community Organisations.

The Darley Dale in Bloom application was determined not to be a Community Grant as it is subject to a separate Heads of Agreement. This will therefore be determined separately.

The Twinning Association application was for £2,000, however a financial expenditure breakdown for this amount was not provided therefore it was felt more information was required. The Association have been invited to a separate meeting to discuss this further on 28 October 2014.

The finance committee recommended that the following grants are awarded :

| | |
|--------------------------|------|
| Darley Dale Cricket Club | £250 |
| Whitworth Billiards Room | £300 |
| Memory Lane | £300 |

RESOLVED to accept the above recommendations for the award of Community Grants.

517/14 **The Whitworth Centre**

The Minutes of the Whitworth Board Meeting held on 17 September 2014 were received and update from Councillor Walker noted.

518/14 **Remembrance Day**

The annual Remembrance Day March and service will occur on 9th November with the March leaving Broadwalk shops at 2.40pm A civic

ceremony to unveil the new plaque on the war memorial will be followed by the religious service commencing at 3.00pm.

A meeting is arranged with the religious leaders to discuss the service, the Brass Band, Cubs, Guides and police have all been notified.

Children from the 2 local schools have been invited to read the names of the fallen, though no response yet received. Cllr Pasteur and Matthews offered to help prompt the schools.

Concern was expressed at the PA system not working last year and it was emphasized this would be tested thoroughly prior to the event..

Councillor Bullock reported that the new plaque is to be fixed to the memorial in mid to late October 2014. He is making plans for the civic ceremony and hoping that a relative(s) of one of the names on the plaque will unveil the new plaque.

All Councillors were invited to join the March.

RESOLVED that the update be noted.

519/14 **Local Plan Update**

The DDDC Local Plan has collapsed due to it being rejected by the Government Inspector. A revised version is to be worked upon.

520/14 **Twinning**

RESOLVED to host a reception at the Whitworth Centre to welcome the twinning visitors from Onzain in May 2015

521/14 **Youth Club Update**

Professional youth workers have been hired for a 6 week period, their work is proving very popular with the members and attendance figures have increased to 15 from 12.

Revised drawings have been produced for the Bowman Building which have met the support of the Conservation Officer therefore a planning application will be prepared for submission.

An agreement has been reached with DDDC for the wording of an article for Community Voice regarding community consultation relating to the need for youth club facilities in the area and use of the Bowman Building for this.

522/14 **Snow Wardens**

Councillor Atkin volunteered to be a snow warden for Darley Dale as part of the DCC scheme.

Town Clerk to complete the necessary paperwork.

523/14

Community Voice Update

Two people have been interviewed for the Editor's position and it was considered both could do the job competently. One candidate has slightly more experience therefore subject to no one else applying before the closing date it is proposed to offer the position to her subject to terms and conditions being negotiated and no other suitable candidate coming forward.

In order to secure a publication in December it was **RESOLVED** that the final decision will be confirmed by Councillors in an email vote in late October.

524/14

Assets of Community Interest

A letter has been received on behalf of a community group wishing to have the Plough public house registered as "An asset of Community Value" by the Town Council.

Councillors have identified the following areas to be considered to be registered.

1. Darley Dale School playing field
2. The Tipping
3. Willow Way

Area 1 will be looked into by Cllr Bullock and Pasteur, an approach has already been made to the Residents area.

Areas 2 and 3 will be looked into by Cllr Evans who will also research into the Localism bill as regards The Tipping

The request on behalf of the community group wishing to have the Plough public house registered as "An asset of Community Value" by the Town council will be progressed.

An area on Black Rocks Avenue was discussed however more information was needed therefore this will be put onto next month's agenda.

RESOLVED the above action points be actioned..

525/14

Multi-User Path Update

Minutes of a recent multi user path meeting were presented to the meeting.

An agreement has been reached to secure a connection for a gate from the Park to the Railway station which is important for the Whitworth Centre.

The project is now out of the design stage and entering the planning and legal process. The section of the loop planning application which covers the Whitworth park area will be in the 2nd stage. Once the legal phase commences communication will continue at the solicitor's level. Legal costs will be covered by the project and will not be the responsibility of the Whitworth Centre.

RESOLVED that the update and minutes presented be noted.

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526/14

Christmas Carol Service.

It was proposed to host the Town Council Carol Service with the Whitworth Centre Christmas Fayre event on December 14th. This arrangement had worked well last year.

RESOLVED to action this proposal. Town Clerk to write to Keith Sheldon Of Darley Dale Brass Band to request their presence.

527/14

Oker Estate Footpath

The issue of ownership of the land has now been confirmed by Councillor Longdon not to belong to DCC and Councillor Fearn has advised it is owned by DDDC and that the correct person to approach is Mike Galsworthy, Property Services .

It was **RESOLVED** that

A letter be sent to the above to action the following proposal.

-To take action to get the path from Lime Grove Avenue to Local 4 U put into a usable state for all users, especially the disabled and people with pushchairs and prams.

528/14

Correspondence

The following email was summarised from:-

- DCC regarding the Council's request for a 20mph speed limit at Darley Churchtown Primary School.

The request has been refused as there is no evidence of a problem (no collisions etc), low vehicle numbers and low speeds. Additional signage has been requested which will be investigated.

529/14 **Information Received**

A road closure at Hallmoor Road was notified to the Town Council for the dates of 22 September to 31 October 2014.

A road closure at Bent Lane was notified to the Town Council for the dates of 28 October to 29 October 2014.

A road closure at Greenaway Lane was notified to the Town Council for the dates of 29 October to 30 October 2014.

530/14 **Public participation**

None

531/14 **Part 2 – Confidential information**

RESOLVED that in view of the confidential nature of the business to be transacted the public and press be excluded from the remainder of the meeting.

532/14 **Town Council website**

Councillors Bullock, Evans and the Town Clerk have met the preferred supplier, 2 Commune to discuss the project in more detail. References have been sought from 6 Councils currently using the company and the feedback has been exceedingly favourable as well as providing valuable information regarding implementation.

Overall the message being "don't rush, take time, don't underestimate the time needed to prepare documents to go on the site and migrate over and that the Town Clerk is pivotal to making it work and keeping updated".

The costs will be £1100 plus VAT in the first year and £400 in subsequent years

It was noted that when a Council has a website there is a legal obligation that it contains certain information and that it is updated regularly. This will form the basis of the content of the new site.

RESOLVED.

To award the contract to 2Commune

To establish a project team consisting of Cllr Evans, Bullock, Atkin and the Town Clerk.

To ensure several people are trained on managing the site and inputting data.

533/14

Personnel Matters

- (a) The minutes of the Personnel Committee held on 19 August 2014 were received.
- (b) The appraisal of the Town Clerk is to be 21 October 2014 at 9.00am
- (c) An extraordinary council meeting is to be called for 30 October to report on the appraisal..

(The meeting closed at 9.00 pm)

The next meeting will be Thursday 20th November 2014.