

**Minutes of a Meeting of Darley Dale Town Council**

**Held in the Whitworth Centre, Darley Dale**

**At 7.00 pm on Thursday 19 June 2014**

**Present**

Councillor J Evans (in the Chair)

Councillors A Bullock, S Bettany, D Cliff, K Dyson, E Faulkner, D Matthews, J Morrison, I Pasteur and I Walker.

**Also Present**

Mr A Sharpe (Locum Town Clerk)

2 Members of the Public

L Mason (DDiB)

T Britt and R Smith (2 Commune.com).

400/14 **Apologies for absence**

Apologies were accepted from Councillor J Atkin (Twinning event).

401/14 **Variation of Order of Business**

**RESOLVED** that agenda item 27 (DDiB) be moved earlier in the meeting to allow Ms Mason to speak early on and agenda item 12 (Personnel Matters) be moved to Private session.

402/14 **Declarations of Interest**

Councillor J Evans declared an interest in Planning application number 14/00382/FUL and also in a potential interest relating to the Youth Club.

Councillor D Cliff declared an interest in the update on Oddford Lane.

403/14 **Public Participation**

The following items were raised in the Public Participation session.

Mrs Merryfield outlined her objections to the Planning Application at ISIS, Moor Lane, Darley Dale (14/00382/FUL) and a copy of a letter

from Mr Merryfield to the Planning authority was presented to the Chairman.

The Town Council received a short presentation from 2Commune.com on improvement of the Council's Website.

Lynn Mason outlined the work of DDiB and their success in recent competitions.

404/14 **Report from Police and/or County/District Councillors**

There was no report to this meeting.

405/14 **Darley Dale in Bloom**

Following an update on progress and the presentation by Lynn Mason given earlier, it was –

**RESOLVED** that the Heads of Agreement produced by DDiB to cover the relationship between the Town Council and DDiB be delegated to the Town Clerk in consultation with the Chairman to finalise and approve. Copies would be distributed by e-mail to Councillors.

406/14 **Planning Applications**

**RESOLVED –**

(1) That the following application that has been granted by the District council be noted.

<b><u>Application number</u></b>	<b><u>Description</u></b>	<b><u>Applicant</u></b>	<b><u>Decision</u></b>
14/00215/FUL	Two storey side extension and enlargement of parking area at 9 Hackney Road, Matlock	Mr Andy Whittaker	Granted with conditions

(2) That the comments be submitted to the District Council on the following applications

<b><u>Application Number</u></b>	<b><u>Description</u></b>	<b><u>Applicant</u></b>	<b><u>Comments</u></b>
14/00174/FUL	Erection of agricultural worker's dwelling Land south of Woodside Farm, Back Lane, Darley Moor	Mr Anthony Salt	No objection if permission granted includes a restrictive covenant relating to use as agricultural tenancy
14/00248/FUL	Replacement of flat roof to front elevation and dormer window with	Mrs Eileen Mellor	No objections

	pitched roof – Daleside, Grove Lane, Hackney Daleside		
14/00242/FUL	Extension and alteration to garage roof and formation of accommodation in roof space – Hallmoor, long Hill, Darley Dale	Mr Daniel Hall	No objections provided it is recognised in the approval that it cannot form a separate dwelling
14/00287/FUL	Two storey extension – 2 Blind Lane Hackney	Mr and Mrs Adamson	No objections
14/00300/FUL	Erection of two dwellings – Peakland View, Darley Dale	Mr Kevin Marchant	Linked to application 14/00320/FUL. No objection to the erection of two dwellings with the provision of a garage or off street parking provision.
14/00350/FUL	Single/two storey extensions – The Beeches, Churchtown, Darley Dale	Mr and Mrs I Ballington	No objections
14/00304/FUL	Conversion of garage/store to holiday let with revisions to approved elevations – Holt Brook House, Ladygrove Road, Two Dales Holt	Mr Roger Stone	No objections provided a condition is applied to require that the property must remain as a holiday let for at least ten years.
14/00320/FUL	Erection of 3 no. Houses – Peakland View, Darley Dale	Mr Kevin Marchant	Linked to application 14/00300 – Object to application on the grounds of over development.
14/00382/FUL	Single Storey extensions at Isis, Moor Lane, Darley Dale	Mr and Mrs Lessiter	Object to application on the grounds of – Overdevelopment, loss of light, out of character and loss of privacy through overlooking for neighbour.

**(Councillor Evans, having earlier declared a prejudicial interest left the meeting during the debate and decision on application number 14/00382/FUL. Councillor Cliff took the Chair for this item only)**

407/14

### **Minutes**

### **RESOLVED -**

- (1)** That subject to minor amendments identified, the Minutes of the Annual Meeting held on 22 May 2014 be approved as a true record and signed by the Chairman.

(2) That the Minutes of the meeting held on 17 April 2014 be withdrawn and submitted to the next meeting.

408/14 **To Determine if any items should be moved to Part 2 (Confidential Session)**

**RESOLVED** that agenda item 12 (Personnel Matters) should be moved into part 2 of the meeting.

409/14 **Appointment of Committees and Outside Bodies 2014/15**

**RESOLVED** that the following appointments to Committees and Outside Bodies be approved for 2014/15 –

(a) Finance & General Purposes Committee – Town Mayor, Deputy Town Mayor and Councillors Atkin, Bullock, Dyson and Walker.

(b) Publicity Working Party – Town Mayor, Deputy Town Mayor and Councillors Bettany, Dyson, Faulkner and Morrison.

(c) Whitworth Centre Ltd/ Whitworth Centre (Trading) Ltd – Town Mayor, Deputy Town Mayor and Councillors Bettany, Dyson, Faulkener, Matthews and Walker.

(d) Road Safety Committee – Deleted – No appointments made.

(e) Youth Club Management Committee – Town Mayor, Deputy Town Mayor and Councillor Faulkener.

(f) Personnel Committee – Town Mayor, Deputy Town Mayor and Councillors Bullock, Matthews and Walker.

(g) Enthovens/South Darley Liaison Committee – Councillor Morrison.

410/14 **Council Procedures and Standing Orders**

**RESOLVED** that a Working Party comprising of Councillors Bullock, Evans and Walker be convened to examine and report to the Town Council on Council Procedures, Standing Orders & Committee Terms of Reference and rules and that the Working Party be supported and advised by the Town Clerk.

411/14

**Vacancy on The Town Council**

The locum Town Clerk advised on action to be taken to fill the vacancy on the Town Council following the recent resignation of Councillor D Oakley. A full update would be submitted to the next meeting.

**RESOLVED** that the report be noted.

412/14

**Financial Matters and Audit of Accounts**

The Town Council considered a schedule of payments to be made and were presented with the Audit of Accounts for 2013/14.

**RESOLVED –**

- (1) That the schedule of payments detailed below be approved.
- (2) That the Audit of Accounts and Accounting Statements for 2013/14 as reported to the meeting be approved and signed by the Chairman and Town Clerk.
- (3) That the Annual Governance Statement for 2013/14 as reported to the meeting be approved and signed by the Chairman and Town Clerk.
- (4) That the amended Financial Risk Assessment Statement for 2013/14 be approved.

**Schedule of approved payments**

<b>Recipie</b>	Amount	Cheque Number	Item
K Bradshaw	£85.35	3141	Admin for Annual Meeting
J Jackson	£165.00	3142	Admin for May 2014
C Bagnall	£240.00	3143	Watercolours
R Burton	£65.00	3144	Framing
DDDC	£237.00	3145	Darley Dale Toilets (June)
Phase	£1106	3146	Community Voice (April to June)
Information Commissioner	£35.00	3164	Data Protection
Derbyshire County Council	£118.43	3147	Salt deliveries
G Lowry	£50.00	3149	Bus shelter Cleaning
Dale Nursery	£687.23	3162	Plants
C Lavell	£909.16	3151	Salary (June)
K Bradshaw	£44.10	3156	Year end admin
A Sharpe	£420.00	3157	Locum salary
Whitworth Centre Trading	£3765.00	3158	Office space, toilets etc
DDiB	£200.00	3159	Transfer of funds held by Town Council (Donated by

			Molyneux)
DDiB	£380.00	3160 and 3163	Transfer of funds held by Town Council (Donated by Greene King)
B Woodcock	£136.11	3161	Internal audit fee

413/14 **Town Mayor's/Chairman's Announcements**

The Chairman outlined issues relating to Sandy Path, notice boards and a proposed meeting with church lane allotment holders.

**RESOLVED** that the announcements be noted.

414/14 **Town Clerk's and Councillor's update of matters in Hand**

**RESOLVED** that update be noted.

415/14 **Reports from Working Parties**

There were no updates at this meeting.

416/14 **The Whitworth Centre**

The Minutes of the Whitworth Board Meeting held on 21 May 2014 were received.

417/14 **Update on sale of Woodland off Whitworth road**

The Chairman updated the Town Council on the sale of Woodland off Whitworth road.

**RESOLVED** that the update be noted.

418/14 **Neighbourhood plan**

Councillor Bettany gave an update on the progress of the Neighbourhood plan.

**RESOLVED** that the update be noted.

**(Councillor S Bettany left the meeting at this point (9.25pm))**

419/14 **Commemoration of the 1914-18 conflict and update from steering committee**

The Town council were advised of several arrangements being made to commemorate the 1914-18 conflict including the possible planting of a border opposite the War Memorial at the Whitworth Centre in a red, white and blue theme, the use of pictorial vinyl banner displays and the fixing of a new plaque commemorating those lost in the conflict.

Discussion took place and agreement reached on progressing these schemes. Further details of the proposals would be presented to the next meeting.

**RESOLVED –**

- (1) That the progress be noted and that Financial Regulations be suspended to allow the placing of an order with Leander Architectural of £700 (Excluding VAT) for a new plaque for the War Memorial on the grounds that they were the only suitable contractor identified to undertake the work.
- (2) That the options for the wording of the plaque be put on deposit in the Town Clerk's office to enable Members of the town council to indicate their preference for the wording to be used.
- (3) That the Town Clerk place an official order with Leander Architectural for the plaque.

420/14

**Local plan**

Following an update on progress it was –

**RESOLVED**

- (1) That the latest programme for finalising the Local Plan and arrangements for the Public inquiry be noted.
- (2) That the Town Clerk, in conjunction with the Chairman, take steps to ensure that the Town Council is represented at the table when Darley Dale issues are discussed
- (3) That the Town Council appoint a special working party comprising of Councillors Bullock, Evans and Walker to prepare for and anticipate the Public inquiry.

421/14

**Youth Club**

Following an update it was -

**RESOLVED** that approval be given to spend a sum of up to £1250 to cover 50% of the cost of dismantling and removing the Bowman's Hut to the Whitworth Centre.

422/14 **Twinning Update**

As reported in the schedule of payments considered earlier in the meeting approval was given to the additional expenditure of £65 over the original approved sum to cover framing of prints.

**RESOLVED** that the update be noted.

423/14 **Church Road Allotment Lease**

This item was deferred to the next meeting.

424/14 **Oker Avenue update**

This item was deferred to the next meeting.

425/14 **Community Voice**

Councillor Morrison gave an update on matters relating to Community Voice and detailed proposals would be presented to the next meeting.

**RESOLVED** that the report be noted.

426/14 **Multi User path**

**RESOLVED** that the update be noted and Councillor Pasteur be appointed as the Town Council's representative (along with a representative from the Whitworth Centre Board) to meet and discuss proposals with the County Council.

427/14 **Correspondence**

There was no correspondence for consideration at this meeting.

428/14 **Information Received**

There was no information for consideration at this meeting.

429/14 **Public participation**

There was no further public participation in the meeting.

430/14 **Part 2 – confidential information**

**RESOLVED** that in view of the confidential nature of the business to be transacted the public and press be excluded from the remainder of the meeting.

431/14 **Personnel Matters**



The Town Council were updated on personnel matters and received the minutes of the extra ordinary meetings of the Personnel Committee held on 29 May and 2 June 2014.

**RESOLVED** the minutes of the extra ordinary meetings of the Personnel Committee held on 29 May and 2 June 2014 be received and the recommendations contained therein approved together with approval of the personnel matters now reported.

**(Note - Standing Orders were waived during the course of the meeting in order that the meeting could continue after 9.30 pm and the meeting closed at 10.20 pm)**