



Minutes of the Finance and General Purposes Committee Meeting
Held in the Library at the Whitworth Centre, Darley Dale
On Thursday 19th September 2019

Present

Councillors Myers, Welch, Ward, S Chrystal (Chair), C Chrystal, Dowling and Long.

2 members of the public and Sian Bacon (Town Clerk).

122/19 Apologies of Absence

Cllr Atkin (DCC & DDDC) sent his apologies to the Clerk due to a Bereavement.

123/19 Declarations of Interest

Cllrs Myers, Welch, Ward and Long declared an interest in the Whitworth Trust as Trustees. Cllr Welch declared an additional interest in items relating to the Derbyshire County Council due to her employment there and the Allotments as an allotment holder.

124/19 Approval of Minutes

It was **RESOLVED** to approve the minutes from the last F&GP Committee Meeting held on Thursday 18th July 2019. The minutes were then signed by the Chair.

125/19 Matters Arising

Cllr Ward queried the previous meetings discussion concerning the Council incorporating paying Darley Dale in Bloom for the three flower beds in the Whitworth Park into the new agreement with Darley Dale in Bloom. The Clerk reported that this was due to the beds being done for the East Midlands in Bloom Competition and that the final agreement would not be being made until the Council had a Darley Dale in Bloom representative and discussions with Darley Dale in Bloom had taken place.

126/19 Public Participation

Members of the Public:

- Queried the Youth Club account item (item number 7) and asked what would be happening with the Youth Club. Cllr Myers reported that the Youth Club was now no longer operational and had not be for some time. Therefore a Cinema project was going to be suggested using the funds of the Youth Club account to assist with equipment purchases should it be agreed by the council.



127/19 **Members Project Suggestions**

1. Cllr Long requested the Council provide up to £200 to fund 7 trophies for the Community Award category winners. It was clarified that these would be given to the winners to keep. It was **RESOLVED** to recommend this at the full council meeting in the finance section.
2. Cllr Welch and the Clerk reported that having visited the allotments for inspection it had been raised that the bays for the compost, bark and manure used by the allotment holders were in poor repair and would require replacing. The Church Road Allotment Committee would like to replace these with a more stable and long lasting concrete bunker divided into sections. This would come at a cost of £1460 which was the cheapest quote given to the clerk by the Church Road Allotment Committee. It was agreed to discuss this at the full council meeting in the Allotment item.

128/19 **Youth Club Account**

The Clerk reported that there is currently £4000 sitting in the Shack Youth Club Account left over from when the Youth Club was running. Cllr Myers suggested that this money could be used towards the purchase of cinema equipment to set up a Community Cinema with a cinema club for young people, people with additional needs and older people. It was recommended that the Council poll teenagers about the project. It was noted that a film club had been previously run at St Helens Church. Cllr Myers also suggested that going forward it could possibly lead to a youth worker being employed to run the youth screenings. It was **RESOLVED** to recommend the suggestions to the full council.

129/19 **Banking Account Change Over Update**

The Clerk reported that the Unity Trust Account application had been submitted and all the signatories had signed the papers so the accounts should be up and running by the next full council meeting.

130/19 **Business Continuity Planning**

The Clerk reported that the Council needs to put in place contingency plans in case of various problems that could affect the running of the Council. She requested that a group of councillors meet to put together a business continuity policy document outlining the procedures in case of problems with personnel and other issues that could arise impacting the efficient running of the council. It was agreed that Cllrs Long, C Chrystal, S Chrystal, Myers and Ward would meet with the Clerk to go through this.



131/19 Budget Setting Timetable 2019/20

The Clerk requested that the Budget and precept setting process begin in October to prevent late submission of the precept as had happened in previous years. It was **RESOLVED** to hold a meeting of the Committee for budget and precept setting discussions on Thursday 3rd October at 7pm in the Library at the Whitworth so the budget would be ready for initial approval at the November Council Meeting.

132/19 Audit Timetable for Financial Year 2019/20

It was agreed that Rialtas would be booked in the first week of April for an online shut down of the accounts the same as last year and the Internal auditor would be requested for the second week in April to ensure the audit would be ready for approval and submission by the May 2020 Council Meeting.

133/19 Conclusion of Audit 2018/19

The Clerk reported that the Auditors had completed the Audit for the Financial year 2018/19 and that despite the issues raised they had found the Clerk's explanations and actions to prevent the same issues arising in the future acceptable and had closed the Audit for 2018/19/

134/19 August Payments List

The Committee noted the schedule of payments made in August.

135/19 Approval of Financial Reports

(a) Accounts to be paid (report circulated prior to the meeting)

The Committee considered the schedule of payments to be made and **RESOLVED** to recommend the Council make all the payments.

(b) Budget Monitoring (report circulated prior to the meeting)

The Committee considered the Budget Monitoring report and **RESOLVED** to recommend the Council accept the report as presented by the Clerk.

(c) Bank reconciliation with bank statements (circulated prior to the meeting)

The Committee considered the Bank Reconciliation and it was **RESOLVED** to accept the Bank Reconciliation as presented by the Clerk.

All reports were signed off by the Committee Chair Cllr S Chrystal.



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136/19 **Date of Next Meeting**

The next F&GP Committee meeting will be held Thursday 3rd October 2019 at 7PM in the Library at the Whitworth Centre, Darley Dale.