



# Darley Dale Town Council

The Whitworth Centre

Station Road

Darley Dale

Derbyshire DE42EQ

Town Clerk: Sian Bacon

Tel: 01629 735248

[www.darleydale.gov.uk](http://www.darleydale.gov.uk)

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10<sup>th</sup> September 2020

## To Members of Darley Dale Town Council

Dear Councillor,

I hereby summon you to the meeting of **Darley Dale Town Council** to be held in the Ballroom at the Whitworth Centre on **Thursday 17<sup>th</sup> September at 7.00pm.**

Yours sincerely,

Sian Bacon

**Town Clerk and Responsible Finance Officer**

## AGENDA

1. **Election of new Deputy Chair**
2. **Apologies for Absence**
3. **To Consider any Variations of Order of Business**
4. **Minutes of previous meetings** to approve as a correct record the minutes of the Town Council Meeting held on Thursday 20<sup>th</sup> August 2020.
5. **Declaration of Member's Interests** to enable members to declare the existence and nature of any Disclosable Pecuniary or other interests they have in agenda items in accordance with the Town Council's Code of Conduct.
6. **Public Participation** to consider any questions or contributions received in advance from members of the public.
7. **Town Mayor's/Chairman's Announcements**
8. **Report from Police and/or County/District Councillors**
9. **Twinning report**
10. **Finance** - Cllrs S Chrystal
  - i. NJC Pay Scales 2020/21
  - ii. To approve payments to be made.
  - iii. To approve the budget monitoring for September 2020
  - iv. To approve the bank reconciliation for September 2020
11. **Report and recommendations from Planning Working Group** - Cllr Daly
12. **Update on the Whitworth Centre and Trading Matters** - Cllr Long
13. **Policies and Committee Terms of Reference to be Approved**
  - a. To approve the following policies:
    - i. Bullying and Harassment Policy
    - ii. Personnel Handbook
  - b. To approve the following committee terms of reference:
    - i. Financial Advisory Committee



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## ii. Personnel Committee

### **14. Membership of Committees**

- a. to agree the membership of the four committees and to agree timings and commencement dates for each:
  - i. Personnel
  - ii. Finance
  - iii. Planning
  - iv. Community Services

### **15. Councillor nominees for Whitworth Trust**

To agree Councillor representation on Whitworth Trust

### **16. Community Awards 2020** - Cllr Long

### **17. To Approve Funding of £50 for the Chair to attend a Chair Skills Training Course**

### **18. Councillor Co-option for the Two Councillor Vacancies**

### **19. To Approve Expenditure on Website Accessibility Regulations Work by 2Commune**

### **20. Date of Pantomime 2021**

### **21. To Approve the Darley Dale in Bloom Heads of Agreement**

### **22. To Approve the Purchase of Staff and Council Equipment**

- a. Councillor and Staff lanyards and id cards
- b. Footpath warden t-shirts & long-sleeved polo shirts
- c. Petrol Bottles
- d. Shears
- e. Pruners
- f. Long Handled Loppers

### **23. Updating the Council logo**

To discuss options for involving residents in updating the Council logo

### **24. Personnel - Cllr S Chrystal**

### **25. Correspondence received – Town Clerk**

### **26. Date of the next meeting**