



# Darley Dale Town Council

The Whitworth Centre

Station Road

Darley Dale

Derbyshire DE42EQ

Town Clerk: Sian Bacon

Tel: 01629 735248

[www.darleydale.gov.uk](http://www.darleydale.gov.uk)

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8<sup>th</sup> October 2020

## To Members of Darley Dale Town Council

Dear Councillor,

I hereby summon you to the meeting of **Darley Dale Town Council** to be held via zoom on **Thursday 15<sup>th</sup> October 2020 at 7.00pm**. Details of how to join the discussion will be issued in advance of the meeting. Public participation is suspended temporarily but residents can submit any questions or comments in writing to the [townclerk@darleydale.gov.uk](mailto:townclerk@darleydale.gov.uk) before 12 noon on 15<sup>th</sup> September. Voice and Video recordings of the meeting will be available through our website and other channels following the meeting.

Yours sincerely,

Sian Bacon

**Town Clerk and Responsible Finance Officer**

## AGENDA

1. **Apologies for Absence**
2. **To Consider any Variations of Order of Business**
3. **To consider Exclusion of Press and Public**  
To consider if the following resolution needs to be passed on any agenda items, "the following resolution – In view of the confidential nature of the business to be transacted it is in the public interest that the public and press be excluded from the remainder of the meeting and they are instructed to withdraw".
4. **Minutes of previous meetings** to approve as a correct record the minutes of the Town Council Meeting held on Thursday 17<sup>th</sup> September 2020.
5. **Declaration of Member's Interests** to enable members to declare the existence and nature of any Disclosable Pecuniary or other interests they have in agenda items in accordance with the Town Council's Code of Conduct.
6. **Public Participation** to consider any questions or contributions received in advance from members of the public.
7. **Town Mayor's/Chairman's Announcements**
8. **Report from Police and/or County/District Councillors**
9. **Finance** - Cllr Chrystal
  - i. Budget & Precept 2021/22
  - ii. To approve payments to be made.
  - iii. To approve the budget monitoring for September 2020
  - iv. To approve the bank reconciliation for September 2020
10. **Report and recommendations for approval from the Planning Committee** - Cllr Daly



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- 11. Update on the Whitworth Centre and Trading Matters** - Cllr Long
- 12. Policies and Terms of Reference to be Approved**
  - a. To approve the following policy:
    - i. Personnel Handbook
  - b. To approve the following Terms of Reference:
    - ii. Environment Committee
- 13. Community Awards 2020** - Cllr Long
  - iii. Councillor Nominations
- 14. Committee Membership**

To agree membership of the Environment Committee
- 15. Councillor Co-option for the Two Councillor Vacancies Update**
- 16. Community Services Committee Meeting Update** – Cllr D Oakley
- 17. Whitworth User Agreement Draft Copy Review**– Cllr J Farmer
- 18. To discuss the Cinema Project Arrangements**

To agree on arrangements for the Cinema Project considering the Covid 19 restrictions.
- 19. To discuss Remembrance Sunday Arrangements**

To agree on arrangements for Remembrance Sunday considering the Covid 19 restrictions.
- 20. Matlock Lions Tree Whips Planting**

To discuss whether to investigate locations in Darley Dale for the planting of trees offered by the Matlock Lions.
- 21. Updating the Council logo**

To discuss options for updating the Council logo
- 22. Personnel Committee** - Cllr A Welch

To discuss the following recommendations from the Personnel Committee:

  - a) Increase in Assistant Clerk's PayScale
  - b) To discuss authorising an additional 113 hours of time to the Clerk's office to allow completion of ongoing tasks.
  - c) To discuss staff contract discussions
  - d) To discuss staff appraisal's
  - e) To consider the employment of a Town Caretaker/ Warden
- 23. Correspondence received** – Town Clerk
- 24. To Agree a Monthly Schedule of Councillors to update the Town Notice Boards**
- 25. Date of the next meeting**