

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative.

Name of smaller authority: Darley Dale Town Council

County area (local councils and parish meetings only): Derbyshire Dales

### Financial year ending 31 March 2020

Prepared by (Name and Role): Mrs Sian Bacon, Town Clerk & RFO

Date: 25/06/2020

	£	£
<b>Balance per bank statements as at 31/3/20:</b>		
Unity Trust Current Account	4,829.0	
Unity Trust Reserve Account	79,272.3	
RBS Current Account	500.8	
RBS Reserve Account	513.3	
	<hr/>	85,115.3
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/20 <b>(enter these as negative numbers)</b>		
3859 Mr J Dowling	(59.98)	
300001 HMRC	(327.27)	
	<hr/>	(387.25)
Add: any un-banked cash as at 31/3/20		
	<hr/>	-
<b>Net balances as at 31/3/20 (Box 8)</b>		<hr/> <hr/> <b>84,728.1</b>