



Serving the People of Darley Dale

Darley Dale Town Council

The Whitworth Centre

Station Road

Darley Dale

Derbyshire DE42EQ

Acting Town Clerk: Ian Adkin

Tel: 01629 735248

www.darleydale.gov.uk

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Minutes of the Meeting of Darley Dale Town Council held in the Ballroom, Whitworth Centre on Thursday 17th February 2022

Present

Councillors Oakley, Elliott, Dowling, Halliwell, Ward. Acting Assistant Clerk Jason Hedley and RFO Peter Leppard were in attendance as was prospective councillor Shaun Taylor. The Acting Assistant Clerk left the meeting before the Confidential section. PCSO 13018 Carly Mattison was also present at the start of the meeting but left immediately after her briefing.

FC0222/1 Apologies for Absence – Received from Cllrs Hobson (DCC), Atkin, Long, Farmer, Curtis. No apologies were received from DDDC Councillors Statham, Salt or Cllr Mordue.

FC0222/2 To Consider Variations to the Order of Business
No variations

FC0222/3 Declarations of Members' Interests

- Cllr Oakley declared interests as members of the Whitworth Trust.

FC0222/4 To consider exclusion of Press and Public - None

FC0222/5 Minutes of Previous Meetings

- It was RESOLVED to accept the minutes for 16th December 2021 as a true and accurate record.
- Cllr Taylor signed an Acceptance of Office

FC0222/6 Co-option of Councillor
The Chair invited Shaun Taylor to speak in support of his request to be co-opted onto the Council after which he left the room and a vote was called.

- It was RESOLVED to co-opt Sean Taylor onto the Council with immediate effect.

FC0222/7 Public Participation – None

FC0222/8 Report from Police and/or County/District Councillors

- An update from County Councillor Sue Hobson had been circulated before the meeting.
- PCSO Mattison briefed councillors on two issues concerning the local area:
 - i) Anti-Social Behaviour affecting The Whitworth Park which the police were investigating with CCTV of suspects having been sent to local schools. Also, anti-social behaviour related to social media targeting elderly residents.
 - ii) Door salesmen targeting vulnerable people using intimidation. 1 arrest has been made so far for peddling without a licence.



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FC0222/9 Finance

i. The following payments were presented for approval:

February 2022 payments

Whitworth Trading	Office rental	-904.00
Whitworth Trading	Library hire	-35.00
Whitworth Trading	2 trees	-110.00
Whitworth Trading	Stationery	-206.82
G Lowry	Bus shelter cleaning	-90.00
British Heart Foundation	Defib spare parts	-255.00
DALC	Training course fee	-40.00
		-
	February salaries	2,166.24
Peter Leppard Ltd	Locum RFO	-133.86

- It was RESOLVED to approve the payments listed with 1 abstention

ii. Budget monitoring for January

- It was RESOLVED to accept the budget monitoring for January 2022

iii. Bank Reconciliation for December

- It was RESOLVED to accept the bank reconciliation for February 2022

iv. To consider any grant applications received

- It was RESOLVED to endorse the recommendation of the Finance Advisory Committee to approve the grant application from Derwent and Wye Valley Railway Trust for £1,000
- It was RESOLVED to defer the grant application from The Whitworth for £35,000 to the March full council meeting. Councillors felt that more transparency was needed on how past grants were spent. Councillors requested that a meeting be set up between the Town Council and The Whitworth before approving the grant.
- It was RESOLVED to approve the grant application from The Whitworth for £10,000 with the following caveat:
"To be spent prior to June 5th 2022 on outstanding benches and the ground next to Barrington's pub to accommodate a fenced area for storage of refuse bins. A detailed account of



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expenditure must be provided for 2021/22 grant. Failure to provide a detailed breakdown will affect council consideration of future grants”

FC0222/10 Governance

- i. Attendance at Committees and the importance of prior apologies – Explained by the Chair, Cllr Oakley
- ii. Appointment of new Councillors to Committees and working groups – It was RESOLVED to appoint the following additional councillors to Committees and Working Groups:

Cllr Halliwell added to Community Services Committee
Cllr Farmer and Cllr Elliot added to Finance Advisory Committee
Cllr Elliot added to Personnel Working Group
Cllr Taylor added to Communications Working Group
- iii. To consider acceptance of the draft Complaints Procedure – It was RESOLVED to accept the draft Complaints Procedure.
- iv. To consider acceptance of the draft Publication Scheme – It was RESOLVED to accept the draft Publication Scheme.

FC0222/11 Planning

- i) Cllr Elliot ran through the recommendations for February’s planning requests.

22/00027/FUL - Erection of building for equipment storage. Farley Rise Farley Hill Matlock Derbyshire DE4 3LL. – No Objection

22/00083/FUL - Proposed single storey extension. Holt Cottage Ladygrove Road Two Dales Matlock Derbyshire – No Objection

It was RESOLVED to accept the decision of the Planning Committee

- ii) Consultations requiring full council consideration (if any) – None.

FC0222/12 Update on the Whitworth Centre and Trading Matters – Not discussed due to Cllr Long’s absence

FC0222/13 Update from the Chair of the Community Services Committee – Cllr Oakley updated the council on the Community Garden, allotments, flooding, School cooperation, and tree planting.

FC0222/14 Update from the Communications Working Group – Cllr Elliot updated the council advancing the summer issue of Community Voice to May (before the Jubilee celebrations) and the Autumn issue to August to enable a feature on the celebrations. Cllr Ward noted that discussions were needed with Louise Mckenzie regarding her contract.



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FC0222/15 Update from the Environment Working Group – Not discussed due to Cllr Long's absence

FC0222/16 Whitworth SLAs – Cllr Oakley updated

FC0222/17 Platinum Jubilee

- i. Draft plan for Whitworth Event – Council RESOLVED to free ticketing of the event in order to be able to plan for numbers but NOT charge residents. Cllr Dowling made the point that it should be a grand event provided by the Council.
- ii. Taking forward Council Initiatives – The Assistant Acting Clerk updated council on discussions with Darley Dale primary schools with a view to gifting a Jubilee mug to every pupil. The cost of this is estimated at £810. Council RESOLVED to approve the design and cost.

At this point Cllr Oakley proposed a 30 minute extension to the meeting which was unanimously agreed.

FC0222/18 Review of Services

- i) Bus Shelter Cleaning – It was RESOLVED to employ Shelter Maintenance to take over responsibility for bus shelter cleaning from April.
- ii) PAYE – Councillors RESOLVED to accept the Clerks recommendation on processing PAYE and issuing payslips.
- iii) HR- Councillors requested that the Clerk provide them with options and costings of both retaining a company to handle HR issues and dealing with an HR advisor ad-hoc.

FC0222/19 Correspondence – An email from Iris Wagstaffe was discussed. Cllrs agreed that they would consider grant application from Mrs Wagstaffe to hold a street party for the Jubilee celebrations. They rejected her tree planting suggestion as the Town council has its own tree planting plans.

FC0222/20 Date and location of next meeting

The next full meeting was scheduled for 7pm on Thursday 17th March 2022.

It was RESOLVED that , in view of the confidential nature of the following agenda item, the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, section 1.

At this point the Acting Assistant Town Clerk left the meeting.

FC0222/21 To ratify appointment of Town Clerk – CONFIDENTIAL

- It was RESOLVED to offer the post of Town Clerk & RFO to Mr Ian Adkin, subject to finalisation of suitable grading and salary.